



10.3 Parental Involvement

1) Purpose

Children benefit most when parents and the nursery work together in partnership. We support parents as their child's first and most important educators and encourage them to take an active role in nursery life.

2) Main rule / nursery commitment

- The term 'parents' includes mothers, fathers, birth parents, step-parents, parents who live apart from their children but remain involved, same-sex parents and foster parents.
- The nursery makes parents feel welcome and uses different strategies to include families who may be less represented, including fathers, working parents and parents living apart from their child.

3) Procedures / what staff must do

- Accommodate parents with disabilities or impairments wherever possible.
- Consult parents to understand what works best for them and maintain ongoing dialogue to support their child and family.
- Ensure parents understand how the nursery is run, key policies, expectations at registration and how the settling-in process will work.
- Keep family information confidential except where safeguarding or development concerns make sharing necessary, in line with the privacy notice and information sharing procedures.
- Seek specific parental consent for medication, emergency treatment, outings and photographs for record keeping.
- Seek parents' views on service changes and encourage them to take part in decision-making and in the social and cultural life of the nursery.
- Provide opportunities for parents to share information, skills, knowledge and interests and to support learning in nursery and at home.
- Key persons meet regularly with parents to discuss progress, concerns, special educational needs support or child protection plan tasks where relevant.
- Parents have access to their child's developmental records and are involved in shared record keeping.
- Meetings are arranged at accessible times and in accessible venues, with translated information or interpretation where possible.
- Parents are informed how to raise queries, complaints or suggestions and have access to the written complaints procedure.
- Parents are asked to comment on next steps during termly reviews and next steps are displayed in rooms for day-to-day reference.

4) Policy details

- Provider: Aspire Day Nursery Ltd
- Adopted: May 2015
- Date last reviewed March 2026
- Signed by: C Moxon
- Name of signatory: Christine Moxon
- Role: Manager